ARMA Membership Renewal FAQ

Q. How can I see if my membership is set to Auto-Renew?

Locate the My Purchases tab in your account. Towards the bottom of this menu is located **Auto Payments**. In this area you will be able to locate if you are in Auto-Renew.

Test	User11 My Profile							
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*	Overview 🕼 Account 🛛 🗒 Organizations	🏋 My Purchases						
W	Recent Orders	Active	Auto Payments	Previous Auto Payments				
1	Recent Invoices Recent Payments	Order	Main Item	Payment Account	Next Payment	Next Amount	Autopay Type	
H	Memberships							
8 8	Events Merchandise							
8	Publications							
0	Courses							
	Exams							
1	Credits							
***	Auto Payments							

To change your Auto-Renew payment, select **Stored Payment Options**. You can Add New Payment Options and edit your existing ones.

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*	Overview	🗹 Account	Organizations	🐂 My Purchases
Ħ	Recent Orde	ers		Add New Payment Option +
	Recent Invoi	ices		No payment options found.
0	Recent Payn	nents		
	Membership	DS		
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å	Merchandis	e		
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۵	Courses			
٠	Certification	s		
B	Exams			
	Credits			
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ARMA Membership Renewal FAQ

Q. How can I manually renew my membership?

Once you are logged into your membership profile, locate the yellow button that says **Renew** on the right side of the screen.

T-Test T-U	lser02	/y Profile								
☆ Home > ▲ My Profile										
🚖 Overview	🕑 Account	Organizations 🙀 Purchase	s 🔕 Requests 🚝	Tasks 🌓 Documen	ts					
	add	#53208056	Pay Open Balances							
		No Primary Organization	No Open Balar	ទ						
	Add image						Memberships			
							LANTA CHAPTER 025			
🗈 Add Image							NAL PROFESSIONAL MEMBE 225	RSHIP Renew >		
Last T-testuser02.arma Login N/A	9gmail.com	NOT OPTED-IN TO SHOW IN MEMBER DIRECTORY						As of: 2/26/2025		
		Notes								
		Note Category	Note Title	Note	Follow Up Date	Created On 🔻	Created By	Edit		

Confirm the membership type you are renewing. And click the green button that says Next.

Membership Purchase Wizard									
🛠 Home > 🖿 Samples > 🖺 Membership Purchase Wizard									
Information	2 Membership	3 Review	4 Submit	5 Confirmation					
Purchasing for "T-Test T-User02"									
First select your membership type: *									
Are you a student? *	Professional		•						
How Many Years Have You Been in School?:	No		•						
,			Ŷ						
				Next >					

ARMA Membership Renewal FAQ

Q. How can I purchase a chapter membership?

Add any additional chapters you would like to be a member. When complete, click on **Review & Checkout**. Located in the blue box with any of your chapters, or at the bottom of the page.

Tip: To filter and find chapters, use the Categories box on the left side or top of page.



Review your selection and make sure the total is correct. Select **Checkout** to proceed to the payment page.

Purchasing for "T-Test T-User02"

You can click or tap on each item to go back and make changes.

Item		Quantity	Item Price	Item Total	Remove
8	T-International Professional Membership Membership Effective Date: 3/1/2025 Expiration Date: 2/28/2026	1	\$175.00	\$175.00	â
	T-Chapter: Atlanta Chapter Membership Effective Date: 3/1/2025 Expiration Date: 2/28/2026	1	\$50.00	\$50.00	
		Prom		Promo Code	
				Promo Code	Apply
				Subtota	l \$225.00
	Subtotal does not include applicable taxes or shipping costs, if a				
				× Clear Cart	Checkout 🗸

If you experience any difficulties, please contact armaservice@armaintl.org.